



NON-TEACHING POSITION APPLICATION FORM

Position for which you are applying

Killester College is committed to child safety and is legal required to obtain the following information about a person whom it proposes to engage to perform child-connected work:

- a. Working with Children's Check status, or similar check
- b. Proof of personal identity and any professional or other qualifications
- c. the person's history of work involving children
- d. references that address the person's suitability for the job and working with children

PERSONAL INFORMATION:

Title Surname Given Name/s

Residential Address

Suburb Postcode

Home Telephone Mobile Telephone

SECONDARY EDUCATION

School Name Year of completion

Do you have a current police check: No Yes Date

FURTHER EDUCATION

Institution	Level Achieved	From	To
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

PLEASE TURN OVER

CURRENT EMPLOYMENT DETAILS

Present Employer

Date

from

to current

Address

Telephone:

PREVIOUS EMPLOYMENT

Employer	Position/Role	From	To
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

REFEREES

1. Name

Telephone

Address

Occupation

2. Name

Telephone

Address

Occupation

3. Name

Telephone

Address

Occupation

Any false or incomplete statement or information in this form or in connection with your application for employment may lead to a rejection of your application for employment. Any information provided by you in this form may be checked by the prospective employer with relevant authorities, previous employers, referees or sources. By signing or submitting this form you consent to these pre-employment checks. Information provided will be treated in accordance with the privacy Act 2988 (Cth)

Applicant's Signature

Date

PRE-EMPLOYMENT DISCLOSURE QUESTIONS

It is an inherent requirement of the position that you be a person suitable to work in child-connected work. Each of the following questions are relevant to the prospective employer understanding and determining your likely ability to carry out the inherent requirements of the advertised position. You must answer each question.

1. Have you ever had a disciplinary action taken against you by an employer (eg. received a warning or had your employment terminated) in relation to any inappropriate or unprofessional conduct?

NO YES

If yes, please provide details:

2. Have you ever been the subject of an allegation of inappropriate or unprofessional conduct which has been substantiated by an employer or other body?

NO YES

If yes, please provide details:

3. Have you ever been found guilty of a criminal offence or are you currently facing criminal charges?

NO YES

If yes, please provide details:

4. Do you consent to the prospective employer contacting the appropriate person at any or all of your current or former employers (including any retired person who at the relevant time may have been employed by a former employer) to confirm the accuracy of your answers in questions 1 - 3 above and to ask about your suitability to work with children?

NO YES

If no, this will be discussed further if you are offered an interview